PART-A

AQAR for the year 2013-14

1. Details of the Institution

   1.1   Name of the Institution: Indirabai Meghe Mahila Mahavidyalaya, Amravati.

   1.2   Address: Morshi Road,

           Address Line II   Opposite of Govt. I.T.I.,

           City/Town   Amravati.

           State   Maharashtra

           Pin Code   444 603

           Institutional e-mail   imc.amt@gmail.com

           Contact Nos.

           Name of Head of Institute   Smt. Asha Borkar

           Tel. No with STD Code   0721 2020601

           Mobile   +91 94234 24787

           Name of IQAC Coordinator   Dr. Alka Bhise

           Mobile   +91 98235 26341

           IQAC e-mail address   bhisealka@gmail.com

   1.3   NAAC Track ID   MHCOGN11654

   1.4   NAAC Executive Committee Number & Date   NIL

   1.5   Website Address   www.immmv.org

           Web-link of AQAR:

   1.6   Accreditation Details

Sr. No	Cycle	Grade	CGPA	Year of Accreditation	Validity period
1	1st Cycle	C+	--	2004	2009

   1.7   Date of establishment of IQAC   **April-2011**

   1.8   AQAR for the Year   **2013-14**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. *AQAR   Not Submitted*
2. *AQAR   Not Submitted*
3. *AQAR   Not Submitted*
4. *AQAR   Not Submitted*

1.10 Institutional Status

University	**State**
Affiliated College	**YES**
Constituent College	**NO**
Autonomous college of UGC	**NO**
Regulatory Agency approved Institution	**NO**
Type of Institution	**WOMEN**
	Urban
Financial Status	**Grant-in-aid & UGC 2(f) & UGC 12B**

1.11 Type of Faculty/Programme   **ARTS**

1.12 Name of the Affiliating University   **Sant Gadge Baba Amravati .University, Amravati, Maharashtra**

1.13 Special status conferred by Central/ State Government--UGC/CSIR/DST/DBT/ICMR etc

Autonomy by	**NO**
University with Potential for Excellence	**NA**
DST Star Scheme	**NO**

UGC-Special Assistance Programme	**NO**	
UGC-Innovative PG programmes	**NO**	
UGC-COP Programmes	**NO**	

2   IQAC composition and Activities

2.1	No. of Teachers	**05**	
2.2	No. of Administrative/Technical staff	**02**	
2.3	No. of students	---	
2.4	No. of Management representatives	**01**	
2.5	No. of Alumni	**---**	
2. 6	No. of any other stakeholder and community representatives	---	
2.7	No. of Employers/ Industrialists	---	
2.8	No. of other External Experts	**02**	
2.9	Total No. of members	**10**	
2.10	No. of IQAC meetings held	**02**	
2.11	No. of meetings with various stakeholders:	Total No.	**2**
		Faculty	**2**
		Non-Teaching Staff	---
		Students	---
		Alumni	---
		Others	---
2.12	Has IQAC received any funding from UGC during the year?	**NO**	
2.13	Seminars and Conferences (only quality related) (Institutional Level)	01	

2.14   Significant Activities and contributions made by IQAC

The proposal for PG classes M.A. (Marathi), M.A. (Psychology) was sent to university.

Distribution of 7 criterions of NAAC amongst members of IQAC and other faculty members for preparation of SSR.

2.15   Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2013-14.
Action Plan was successfully executed.

PART-B

Criterion – I
Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	---	---	---	---
UG	01	---	---	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---

Others	---	---	---	---
Total	01	---	---	---

Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

PATTERN	Number of Programmes
Semester	---
Trimester	---
Annual	01

1.3 Feedback from stakeholders

1.4 Alumni   YES

   Parents   NO

   Employers   NO

   Students   YES

   (On all aspects)

   Mode of feedback   :   Manual

Please provide an analysis of the feedback in the Annexure

1.5 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, the University designs the academic curriculum for the affiliated colleges. The institute has got no direct role to play in this. However some of the Faculty members are actively participated in framing of the syllabus

1.6 Any new Department/Centre introduced during the year. If yes, give details. **NO**

Criterion II

2. Teaching Learning and Evaluation

2.1   Total No. of permanent faculty   **13**

2.2   No. of permanent faculty with Ph.D.   **07**

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
----	----	----	----	----	----	----	----	----	----

2.4   No. of Guest and Visiting faculty and Temporary faculty. **NIL**

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/Workshops	05	07	07
Presented Papers	02	--	01
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The seminars, assignments, field visits and educational tour are arranged to supplement the process of teaching and learning.

2.7 Total No. of actual teaching days during this academic year: **180**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example:

Bar Coding, double Valuation, Photocopy, online Multiple Choice Questions)

Mock Viva-Voce for English and Marathi and Open book examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1. BOS   -   03
2. Faculty   -   02
3. Senate   -   02
4. Academic Council   -   01

2.10 Average percentage of attendance of students: **75 %**

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. III	53	---	2 %	11 %	7 %	18 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

In the quarterly meetings of IQAC innovative strategies are discussed to improve Teaching-Learning. Head of the Departments plans accordingly with other members.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD Programmes	NIL
Orientation Programmes	01
Faculty exchange Programme	NIL

Staff training conducted by the University	NIL
Staff training conducted by other Institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

Most of the teachers have completed 15 years in service so they have all completed their required refresher courses.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1 + 5	2	NIL	NIL
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Faculty members in IQAC are working on research promotion committee of the college. They inform all the members about the conferences seminars and research papers to be published.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL

Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

Particulars	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	NIL	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	02	03	01

3.5 Details on Impact factor of publications:

1. Range   :   NIL
2. Average   :   NIL
3. h-index   :   NIL
4. Nos. in SCOPUS :   NIL

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL

Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects *(other than compulsory by the University)*	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published

      1. With ISBN No.   :   01

      2. Chapters in Edited Books   :   NIL

      3. Without ISBN No.   :   NIL

3.8 No. of University Departments receiving funds from

      1. UGC-SAP   :   NIL

      2. CAS   :   NIL

      3. DST-FIST   :   NIL

      4. DPE   :   NIL

      5. DBT Scheme/funds   :   NIL

3.9 For colleges

      1. Autonomy   :   NA

      2. CPE   :   NA

      3. DBT Star Scheme   :   NA

      4. INSPIRE   :   NA

      5. CE   :   NA

6. Any Other (specify)   :   NA

3.10 Revenue generated through consultancy

Consultancy is done free of charge

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons: **NIL**

3.13 No. of collaborations

1. International   :   **NIL**
2. National   :   **NIL**
3. Any Other   :   **NIL**

3.14 No. of linkages created during this year: **02**

3.15 Total budget for research for current year in lakhs: **NIL**

1. From Funding agency
2. From Management of University/College
3. Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL

International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in this year.

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them: **04**

Students registered - 14

3.19 No. of Ph.D. awarded by faculty from the Institution **NIL**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

1. JRF : NIL
2. SRF : NIL
3. Project Fellows : NIL
4. Any other : NIL

3.21 No. of students Participated in NSS events:

1. University level : 150
2. State level : NIL
3. National level : NIL
4. International level : NIL

3.22 No. of students participated in NCC events:

1.	University level	:	NIL
2.	State level	:	NIL
3.	National level	:	NIL
4.	International level	:	NIL

3.23 No. of Awards won in NSS:

1.	University level	:	NIL
2.	State level	:	NIL
3.	National level	:	NIL
4.	International level	:	NIL

3.24 No. of Awards won in NCC:

1.	University level	:	NIL
2.	State level	:	NIL
3.	National level	:	NIL
4.	International level	:	NIL

3.25 No. of Extension activities organized

1.	University forum	:	NIL
2.	College forum	:	05
3.	NCC	:	NIL
4.	NSS	:	06
5.	Any other	:	NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Faculty members associated with NGO's have arranged activities for mentally challenged, women and children welfare.

- One of the members is active member of District Women & Child Welfare Committee of Govt.

- Visits to Old age homes and Jails are organized.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11864 Sq. Ft.	-	-	11864
Class rooms	8	-	-	8
Laboratories	2	-	-	2
Seminar Halls	-	-	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	1	-	-	1

4.2Computerization of administration and library :

Computerization of Library and Office is completed already..

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2951	Rs. 280940	14	Rs. 9465	2965	Rs. 29045
Reference Books	189	Rs. 76837	-	-	189	Rs. 76837
Journals	138	Rs. 18189	-	-	138	Rs. 18189
e-Journals	-	-	-	-	-	-
Digital Database	-	-		-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Depart-ments	Others
Existing	20	10	Available	-	10	6	4	3 laptops
Added	-	-	-	-	-	-	-	-
Total	20	10	Available	-	10	6	4	2 laptop

4.5 Computer, Internet access, training to teachers and students and any other programme
for technology up-gradation (Networking, e-Governance etc.)

Internet facility is available in the campus. Most of the faculty are trained in use of computers. Office staff is trained.

4.6 Amount spent on maintenance in lakhs :

i) ICT	:	NIL	
ii) Campus Infrastructure and facilities	:	NIL	
iii) Equipments	:	NIL	
iv) Others	:	NIL	
Total	:	NIL	

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

At the beginning of the year the students are made aware of the services through principal's address and through notices displayed on the board.

Online scholarship forms submission is introduced through office.

5.2 Efforts made by the institution for tracking the progression

More than 30% of students pursue higher education and employment. They come and sick guidance from faculty members to pursue higher studies regarding admission and employment. Many students go for competitive examinations and post graduation. They meet concerned faculty members for the same.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
361	-	-	-

(b) No. of students outside the state   :   NIL

(c) No. of international students   :   NIL

Women	Number	%
	361	100

Last Year2011-2012						This Year2012-13					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
143	95	21	63	-	322	53	149	38	121	-	361

Demand ratio   1:1   Drop-out : 75%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

We do not give regular coaching as most of the girl students are come from the surrounding villages who have to go back before evening so it is not possible to conduct coaching classes apart from regular coaching classes. The cell organizes various programs that will be helpful to the students in facing the competitive examinations. General Knowledge and a quiz on Indian Constitution were organized

No. of students beneficiaries-60

5.5 No. of students qualified in these examinations

1. NET   :   NIL
2. SET/SLET   :   NIL

3. GATE : NIL
4. CAT : NIL
5. IAS/IPS etc : NIL
6. State PSC : NIL
7. UPSC : NIL
8. Others : NIL

We have only graduation programme . Students try for above examination after graduation. 3 students have cleared SET examination.

5.6 Details of student Counseling and Career Guidance Cell

We have established career guidance cell. it organized many programmes for students. Each faculty member has adopted 25 students in Friend-Philosopher-Guide Scheme. We have personal information of these students, they seek guidance, they discuss their problems from the concerned students.

No. of students benefitted - 100

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes:

Various lectures and programs on Gender Equality and Female Feticide were arranged. Experts from legal field were invited to make aware the students of women laws.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

1. State/ University level : 61
2. National level : NIL
3. International level : NIL

No. of students participated in cultural events

1. State/ University level : 18
2. National level : NIL
3. International level : NIL

5.9.2 No. of medals /awards won by students in Sports, Games and other events

1. Sports :
   a. State/ University level : NIL
   b. National level : NIL
   c. International level : NIL
2. Cultural:
   a. State/ University level : NIL
   b. National level : NIL
   c. International level : NIL

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	----	----
Financial support from government	224	499313/-
Financial support from other sources	----	----

Number of students who received International/ National recognitions	----	----

5.11   Student organised / initiatives NIL

       1. Fairs   :
          a. State/ University level   :   NIL
          b. National level   :   NIL
          c. International level   :   NIL

       2. Exhibition:
          a. State/ University level   :   NIL
          b. National level   :   NIL
          c. International level   :   NIL

5.12 No. of social initiatives undertaken by the students

      NIL

5.13 Major grievances of students (if any) redressed:

      NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

      The vision of the college is to empower women through dedicated process of education. We are dedicated to the goal and providing traditional education to girl

students along with opening avenues for them of self employment and making them competent to gain economic stability in their future life.

Mission:

1. To empower girl students with knowledge of subject and making them competent with different skills so as to gain economic stability.

2. To provide opportunities of personality development through different activities and build a strong confidence among the girl students

3. Most of the students admitted to our college belongs to lower strata of society and from the surrounding rural area. Due to their socio-economic status they are mostly deprived of advanced educational facilities. Our mission is to provide them with latest modern technology to enhance their knowledge and ability to face the career challenges.

   With the help of technological institutions run by our parent body we are going to educate them knowledge of computers to fit them for global competition. Our Society is second largest educational organization in Vidarbha region. The mission statement chosen by them for us reads: *"If you educate a woman, you educate a family"*. This college was established with the aim of reaching out to the students belonging to lower socio-economic class who do not get opportunity in established institutions. Since the beginning of the institute, it has tirelessly been working for the empowerment of women.

6.2   Does the Institution has a management Information System

1. The Governing Body of our parent institution

2. Local Managing Committee

3. IQAC

4. The staff council

The college is governed by Vidarbha Youth Welfare Society, a registered body.

The Principal, the academic and administrative head of the institution, is an ex-officio secretary of the managing committee and formulates strategies for academic growth within the purview of university and government regulations. She coordinates many of the activities, and liaises between the top management.

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is framed and designed by University. The Institute has no direct role to play.

6.3.2 Teaching and Learning

Modern audio visual equipments are introduced in teaching and learning.

6.3.3 Examination and Evaluation

The annual examinations of university are conducted by university. The college plays no direct role in this. The faculty member attains the assessment work at the university valuation centre.

6.3.4 Research and Development

As we do not have PG courses, there is little scope for students for research. Teachers are encouraged for research work like attending the conferences and publishing the research papers. Some of them are guiding Ph. D. student

6.3.5 Library, ICT and physical infrastructure / instrumentation

Periodical maintenance of instruments and infrastructure is done.

6.3.6 Human Resource Management

We had subscribed for Employment Newspapers.

6.3.7 Faculty and Staff recruitment

As per the guidelines of University and Govt. of Maharashtra.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Admission of students are conducted as per the guidelines of the University and Government.

6.4 Welfare schemes for

Teaching	Group Insurance Cover, Medical Reimbursement, Medical Leaves, Loan Facility from Employees Credit Cooperative Society.
Non teaching	Group Medical Reimbursement, Medical Leaves, Loan Facility from Employees Credit Cooperative Society.
Students	Accidental Insurance Cover, Helping Fund.

6.5 Total corpus fund generated

1145/-

6.6 Whether annual financial audit has been done:

YES

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	---	---	YES	Principal
Administrative	---	---	YES	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   NA (the results are declared within 45 days)

For PG Programmes   NA (the results are declared within 45 days)

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

College conducts the examinations as per the guidelines of University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

Alumni meet is arranged

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher meet is arranged where the feedback is taken from the Parents.

6.13 Development programmes for support staff.

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

Environmental Studies is a compulsory subject for students. In rainy season tree plantation drive is undertaken

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

One of the faculty member has voluntarily taken the responsibility of solving the problems of students regarding university examinations it has helped lot students expenses and time to visit the university.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

NIL

7.3 Give two Best Practices of the institution

(please see the format in the NAAC Self-study Manuals)

Best Practice 1

Sickle Cell checkup camp.

7.4 Contribution to environmental awareness / protection

Faculty members have started observing no petrol day once a month.

7.5 Whether environmental audit was conducted?

NO

7.6 Any other relevant information the institution wishes to add.

(for example SWOT Analysis)

NIL

8. **Plans of institution for next year**

Institution wishes to start PG in Marathi, proposals are send accordingly.

Name Dr. Alka A. Bhise   *Name Asha P. Borkar*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Enclosure :-

Academic Calender 2013-14

(10th June 2013 to 08th June 2014)

Session begins	10th June 2013
Formation of Students Council	11th August 2013
Independence Day	15th August 2013
Student Council Election	20th August 2013
Teachers Day Function	05th Sept. 2013
National Literacy Day	08th Sept. 2013
N.S.S. Day	24th Sept. 2013
Youth Festival	25th Sept. to 28th Sept. 2013
Formation of Study Circles	
First Term Examination	1st Week of Nov. 2013
Winter Vacation	27th Oct. to 24th Nov. 2013
N.S.S. Camp	3rd Week of Dec. 2013
Late Ram Meghe Birth Anniversary	8th December 2013
New year celebration	1st January 2014
Physical & Medical Test	1st Week of Jan 2014
Annual Gathering	2nd Week of Jan. 2014

Common Test Exam.	2nd Week of Feb. 2014
Sendoff Function to B.A. III	1st Week of March 2014
University Pract. Exams.	1st Mar to 15 Mar. 2014
University Examination of B.A.I,II & III	20th March onwards
Summer Vacation	4th may 2014 to 8th June 2014

Enclosure II   IQAC 2013-2014

1. Principal : Asha Borkar (Chairman)

2. Dr.Alka Bhise (Co-ordinator)

3. Dr. Neha Hirurkar (Member)

4. Shri Anil Deshmukh (Member)

5. Dr. Vibha Sawarkar (Member)

6. Shri. Yuvrajsing Choudhary (Member-Management Representative)

7.Dr. P. R Rajput (Member, Exterrnal Expert)

8. Shri. R. S. Sontakke (Member, Exterrnal Expert)

9. Ku. Vandana Hiwase (Member, Librarian)

10 . Shri. Sandeep Zode (Member, Non-Teaching)