

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

AQAR for the year (for example 2013-14)

2016-17

### I. Details of the Institution

1.1 Name of the Institution

Indirabai Meghe Mahila Mahavidyalaya,  
Amravati

1.2 Address Line 1

Morshi Road

Address Line 2

–

City/Town

Amravati

State

Maharashtra

Pin Code

444602

Institution e-mail address

[imc.amt@gmail.com](mailto:imc.amt@gmail.com)

Contact Nos.

9823526341

Name of the Head of the Institution:

Dr. Alka Bhise

Tel. No. with STD Code:

0721-2020601

Mobile:

9823526341

Name of the IQAC Co-ordinator:

Dr Alka Bhise

Mobile:

9823526341

IQAC e-mail address:

bhisealka@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11654

**OR**

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

immmv.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	c+		2004	2009
2	2 <sup>nd</sup> Cycle				

3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

APRIL2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

AQAR 2012-13 Submitted On 06/05/2017(DD/MM/YYYY)4

AQAR 2013-14 Submitted On 06/05/2017 (DD/MM/YYYY)

AQAR 2014-15 Submitted On 06/05/2017 (DD/MM/YYYY)

AQAR 2015-16 Submitted On 06/05/2017 (DD/MM/YYYY)

AQAR 2016-17 Submitted On 20/09/2017 (DD/MM/YYYY)

1.9 Institutional Status

University      State      Central       Deemed       Private      

Affiliated College      Yes       No

Constituent College      Yes       No

Autonomous college of UGC      Yes       No

Regulatory Agency approved Institution      Yes       No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education       Men       Women

Urban       Rural       Tribal

Financial Status      Grant-in-aid       UGC 2(f)       UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Women's College for the Degree In  
Arts

1.11 Name of the Affiliating University (*for the Colleges*)

Sant Gadage Baba Amravati  
University, Amravati (MS.)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

-

2.3 No. of students

2.4 No. of Management representatives

01

2.5 No. of Alumni

-

2.6 No. of any other stakeholder and  
community representatives

-

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

02

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

02

03

2.11 No. of meetings with various stakeholders:

No.

04

Faculty

03

Non-Teaching Staff

01

Students

Alumni

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

\_\_\_\_\_

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 01 International - National - State - Institution Level 01

(ii) Themes

Preparation For NAAC

2.14 Significant Activities and contributions made by IQAC

Workshop on NAAC Preparations was organised for staff. Management of the institution was also invited. All the members were present.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To Prepare For 2 <sup>nd</sup> Cycle of Accreditation	Sent S.S.R. On 31 March 2017

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

AQAR Is Uploaded On the Website S.S.R. Submitted to NAAC on 31<sup>st</sup> March, 2017.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	01			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
 (ii) Pattern of programmes:

Pattern  
Semester  
Trimester  
Annual

Number of programmes  
01

1.3 Feedback from stakeholders\* (On all aspects)

Alumni  Yes Parents  NO Employers  NO Students  YES

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, the university designs the academic curriculum for the affiliated colleges .The institute has got no direct role to play in this. However some the Faculty members actively participated In framing of the syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	05	09		

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	1								

2.4 No. of Guest and Visiting faculty and Temporary faculty

02 C.H.B.

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
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Attended	01	15	02
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The seminars assignments, field visits and tours are arranged to supplement the process of teaching and learning .

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Mock Viva-Voce For English and Marathi

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop Academic Council

B.O.S.03

Faculty -01

Senate -02

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.III	84		13%	30%	19%	61%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process :

In the Meetings of IQAC , innovative strategies are discussed and implemented.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
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Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	

All the staff members have completed their required courses as most of the teachers have completed 15 years of service.

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1+5	02	NIL	NIL
Technical Staff	NIL	NIL	NIL	NIL

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The faculty Members In IQAC are working on research promotion of the college. They inform all the members about the conferences, seminars and research prepare to be published.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals		24	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	01	15	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL

Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL

3.16 No. of patents received this year	Commercialised	Applied	NIL
		Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

04

28

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF NIL SRF NIL Project Fellows NIL Any other NI

3.21 No. of students Participated in NSS events:

University level NIL State level NIL

National level NIL International level NIL

3.22 No. of students participated in NCC events:

University level NIL State level NIL

National level NIL International level NIL

3.23 No. of Awards won in NSS:

University level NIL State level NIL

National level NIL International level NI

3.24 No. of Awards won in NCC:

University level NIL State level NIL

National level NIL International level NIL

3.25 No. of Extension activities organized

University forum	NIL	College forum	06		
NCC	NIL	NSS	08	Any other	NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Visits to old age homes. Mentally retarded school. Mental hospital.
- Rubella vaccination for college students and other girls. Eye checkup and cataract camp. Sickle cell check up camp organised with the help of Govt. Hospital and students were diagnosed for the same.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11800 sqmt.			
Class rooms	08			
Laboratories	02			
Seminar Halls	–			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		2		
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others Cabins for N.S.S. & Dept.Of Political sci. , & Marathi		03		

4.2 Computerization of administration and library

Computerisation of office is done, library is partially computerised already.

4.3 Library services:

	Existing	Newly added	Total
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	No.	Value	No.	Value	No.	Value
Text Books	3119	38515	20	6070	3339	391185
Reference Books	3119	9042			189	90042
e-Books	14	15500			14	15500
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	010	Available	01				
Added	10	01	Wi Fi				02	
Total								

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet facility is available in to campus, most of faculty are trained in use of computers, office staff is trained.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	NIL
ii) Campus Infrastructure and facilities	NIL
iii) Equipments	NIL
	NIL

iv) Others

**Total :**

NIL

## **Criterion – V**

### **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

At the beginning of the year the students are made aware of the services through principal's address and through notices displayed on the board.

#### 5.2 Efforts made by the institution for tracking the progression

College doesn't have P.G. departments, the data of the progression of the students is collected from two sources. The first is the admission of students to P.G. courses in other colleges and the second is through Alumni Association. The general trends observed of students progression is mentioned below. 1. More than 20% students opt for P.G. 2. Nearly 7% students go to B.Ed. 3. Approximately 5% prepare for civil services examination..

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

#### (b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
				425	160

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
55	190	63	142		454	12	15 3	12 3	120	01	409
Demand ratio			Dropout %								

5.4 Details of student support mechanism for coaching for competitive examinations (If a

We do not give regular coaching as most of the girl students come from the surrounding villages who have to go back before evening. So it is not possible to conduct coaching classes apart from regular coaching classes. The cell organises various programs that are helpful to the students in facing the competitive examinations. We have only graduation programme. Students try for above examinations after graduation.

No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET	NIL	SET/SLET	NIL	GATE	NIL	CAT	NIL
IAS/IPS etc	NIL	State PSC	NIL	UPSC	NIL	Others	NIL

5.6 Details of student counselling and career guidance

We have established career guidance cell. It organised many programmes for Students. Each faculty member has adopted 25 students in friend- philosopher guide scheme. we have personal information of these students, they seek guidance, they discuss their problems for the concerned students.

No. of students benefitted

80

5.7 Details of campus placement

*On campus*

*Off Campus*



Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

### 5.8 Details of gender sensitization programmes

Various lectures and programmes on gender equality and female feticide were arranged. Experts form legal field were invited to make aware to student of women laws.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level	National level	International level
45	-	-

#### No. of students participated in cultural events

State/ University level	National level	International level
-	-	-

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

02	NIL	NIL
Sports : State/ University level	National level	International level
NIL	NIL	NIL
Colour Coat		
Cultural: State/ University level	National level	International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	267	1.16.0957
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

NIL	NIL	NIL
-----	-----	-----

Fairs : State/ University level National level International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_ NIL \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision -To empower women through dedicated process of education along with opening avenues of self employment and making them competent to gain economic stability

6.2 Does the Institution has a management Information System

Yes we have local management committee. One of the members of the management is a member of IQAC

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is framed and designed by university. The institute has no direct role to play.

6.3.2 Teaching and Learning

Modern audio visual equipments are introduced in teaching and learning.

6.3.3 Examination and Evaluation

The annul examination of University are conducted by University. The college plays no direct role in this. The faculty members attain the assessment work at the University valuation centre.

6.3.4 Research and Development

Periodical maintenance of in instruments and infrastructure is done.

6.3.5 Library, ICT and physical infrastructure / instrumentation

We have subscribed for employment news papers

6.3.6 Human Resource Management

As per the guidelines of University and govt of Maharashtra.

6.3.7 Faculty and Staff recruitment

As per the guidelines of University and govt of Maharashtra

6.3.8 Industry Interaction / Collaboration

One by Home Economics Department

6.3.9 Admission of Students

Admission of student are conducted as per the guidelines of the University and Government of Maharashtra.

6.4 Welfare

Teaching	Group[ insurance cover medical reimbursement medical leaves loan facility from employers credit cooperative society.
Non teaching	Group medical reimbursement medical leave loan facility form Employees credit cooperative society.
Students	Accidental insurance cover helping fund.

6.5 Total corpus fund generated

1425

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			YES	Principal
Administrative			YES	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Collage conducts the examinations as per the guidelines of University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

Alumni Meet is arranged.

6.12 Activities and support from the Parent – Teacher Association

Parent teacher meet is arranged where the feedback is taken from the parents.

6.13 Development programmes for support staff

ITC training is arranged. The Office staff is trained in computer operation.

Environmental Studies is compulsory subject for students in B.A. II. Tree Plantation is undertaken every year . Nature Club is active. Staff Members observe 'Share the Cab' once a week. Plastic Bags are mostly avoided.

**Criterion -- VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Sanitary Napkin Vending Machine provided to students.  
Coordinator guided the Non-Teaching staff in their working & that has made a difference.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1) S.S.R. is sent to NAAC in March 2017 for second cycle of Accreditation.  
2) Preparations for NAAC have started.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Title of the Practice celebration of the birth day of Students by some departments.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

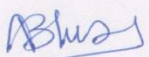
Water Harvesting Nature club, share the vehicle, avoid plastic.

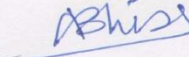
7.5 To try for more UGC grants and establish a hostel.  
To give more facilities for ITC training to students .

7.6 Any other relevant information the institution wishes to add. (for example SWOT Anal

We direly need seminar hall and a hostel for girls who hail from remote villages.

**8. Plans of institution for next year**

  
Name Dr. Alka Anant Bhise

  
Name Dr. Alka Anant Bhise

\_\_\_\_\_  
Signature of the Coordinator, IQAC

\_\_\_\_\_  
Signature of the Chairperson, IQAC

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